

**NEW JERSEY DIVISION OF PENSIONS AND BENEFITS  
POLICE AND FIREMEN'S RETIREMENT SYSTEM  
REPORT OF TRANSFER**

*Please do not write in this box.*

LOCATION NUMBER: \_\_\_\_\_ MEMBERSHIP NUMBER: \_\_\_\_\_

1. Name: \_\_\_\_\_  
(Last) (First) (Middle) (Maiden)

2. Address: \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

3. Social Security Number: \_\_\_\_\_ 4. Membership Number: \_\_\_\_\_

5. Transferred From: \_\_\_\_\_  
(County)

6. Date of Last Deduction: \_\_\_\_\_ Payperiod Number: \_\_\_\_\_  
(from former employer) (State Only)

7. Transferred To: \_\_\_\_\_  
(County)

8. Payroll Title: \_\_\_\_\_

9. Date Employment Began in Your District: \_\_\_\_\_

10. Current Annual Base Salary: \$ \_\_\_\_\_

11. Payroll No. (State Employees Only): \_\_\_\_\_

12. I acknowledge continuation of payroll deductions under the above membership number.

\_\_\_\_\_  
Signature of Member Date

13. \_\_\_\_\_  
Signature of Certifying Officer Employing Agency County Date

Failure to complete this form in its entirety will result in a delay of processing the transfer. **See reverse side for instructions and mailing address.**

## **INSTRUCTIONS**

This form is to be completed for any member of the Police and Firemen's Retirement System who transfers from one New Jersey employer to another. The Report of Transfer should be filed with the Division of Pensions and Benefits within 10 working days of the date employment begins. You are asked to establish that the employee's membership in the Police and Firemen's Retirement System is in good standing and has not expired or been withdrawn. If the employee's membership has expired or been withdrawn the employee must complete a new Enrollment Application.

The Division of Pensions and Benefits will process the Report of Transfer and will send a "Certification of Payroll Deduction" to the new employer advising the employer of the date pension deductions must begin for the transferring employee.

Please forward the completed form to:

Enrollment Section  
Division of Pensions and Benefits  
PO Box 295  
Trenton, NJ 08625-0295